



CHALLENGE.....ADVENTURE.....CAREER

North American Lineman Training Center

Dear Applicant,

Thank you for your interest in North American Lineman Training Center. The mission of NALTC is to provide the highest quality education, along with real-world, hands-on training to those seeking a career as an electrical line-worker. **“Learn to be the best, from the best”**, is our pledge to students that they will be trained by some of the most qualified linemen in today’s industry, and because of that they will be afforded the opportunity to become “one of the best” in the line-worker trade.

Our commitment to ensuring both job and personal safety shall be held with the utmost regard. NALTC is dedicated to providing a path of long-term employment opportunities to its graduates, as well as providing the knowledge and training needed for applying to and becoming a productive member of the electrical line-worker profession.

This package has everything you will need to enroll here at NALTC. A checklist is provided to ensure you send in the correct documents and to make sure your enrollment process goes as smoothly as possible. If you have any questions regarding what documents you will need, please contact us at (931) 582-4161 or studentservices@naltc.com.

Our website is full of interesting and helpful tools to help you along this process. You can find it at www.naltc.com. Also, be sure to check out our **Facebook** page. You can view photos, videos, important information about upcoming events, and view our comments from previous students. Don’t forget to **“Like”** us!

NALTC is approved to accept WIOA, TAA, and Vocational Rehabilitation Services. Please contact your local Career Center to see if you qualify. If you need more information or assistance, please call (931) 582-4161 or email us at studentservices@naltc.com.

We also accept military benefits through the Department of Veterans Affairs (VA). If you are eligible, please send a copy of your Certificate of Eligibility and your DD-214 along with your Enrollment Package. Once received, we can begin the process of certifying benefits. If you have any questions or need assistance in this process, please call us at (931) 582-4161 or email us at studentservices@naltc.com.

You may qualify for a personal loan at your local bank or you can visit our Funding Tab for resources on student loans.

North American Lineman Training Center, LLC is a BBB (Better Business Bureau) Accredited Business since November 2011. NALTC pledges to provide Excellence, Integrity, Self Regulation, Trust, and Respect to each and every one of our customers.

Our doors are always open and should you like to see the facility in person, please call the office and schedule a tour.

We look forward to meeting you and getting your career started! We hope to hear from you soon and please don’t wait to enroll because our classes fill up quickly!

Sincerely,

Andy McComas
Institutional Director



North American Lineman Training Center

Mailing Address:
P.O. Box 522
McEwen, TN 37101

Phone: 931-582-4161
Fax: 931-582-4162

Physical Address:
1650 Trace Creek Rd
McEwen, TN 37101

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NALTC Application

Applicant Information– Please write legibly or type

Enrolling for Term: ☐ Spring 2025 (January) ☐ Summer 2025 (May) ☐ Fall 2025 (September)

Name (First, Middle, Last):

Preferred Name:

Date of Birth:

SSN#:

Mobile Phone:

Current Address:

City:

State:

Zip Code:

Gender:

Age:

Race:

Email:

Emergency Contact

Name:

Name:

Phone:

Phone:

Relationship:

Relationship:

Education

Name & City/State of High School:

Did/Will you Graduate? ☐ Yes ☐ No Date:

If no, do you hold a GED? ☐ Yes ☐ No

Name of College/Trade School:

Dates Attended:

Degree/Certificate:

Are you willing to relocate for employment?

Why did you choose this career?

Additional Information

Have you ever been convicted of a felony? _____ If yes, please explain: _____

How did you hear about us? ☐ Internet ☐ Alumni ☐ Fair ☐ Counselor ☐ Family/Friend ☐ Other

Student Funding (Check all that apply): ☐ WIOA ☐ TAA ☐ VOC Rehab ☐ GI/Post-911 ☐ Personal

Cost Breakdown: Application Fee \$100, Tool deposit \$800, Housing deposit \$500 (If needed)
(These are due at time of registration and need to be paid to NALTC.)

Tuition: \$12,875 Tools: \$2,950 CDL \$1,925 CPR \$95 Housing \$2,250 (if needed)

Signature of Applicant: _____

Date: _____

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Transfer of Credit Disclosure Statement

Transferability of Credits

Credits earned at North American Lineman Training Center may not transfer to another educational institution. Credits earned at another educational institution will not be accepted by North American Lineman Training Center. You should also contact any educational institutions that you may want to transfer credits earned at North American Lineman Training Center to determine if such institutions will accept credits earned at North American Lineman Training Center prior to executing an enrollment contract or agreement. The ability to transfer credits from North American Lineman Training Center to another educational institution may be very limited. Your credits may not transfer and you may have to repeat courses previously taken at North American Lineman Training Center if you enroll in another educational institution. You should never assume that credits will transfer to or from any educational institution. It is highly recommended and you are advised to make certain that you know the credit transfer policy of North American Lineman Training Center and of any other educational institution you may in the future want to transfer the credits earned at North American Lineman Training Center before you execute an enrollment contract or agreement.

Student's Signature

Date

Print Name

North American Lineman Training Center

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NALTC Pre-Enrollment Checklist

The North American Lineman Training Center is authorized by the Tennessee Higher Education Commission. This authorization is based on an evaluation by minimum standards concerning provision of education, ethical business practices, and fiscal responsibility.

Pre Enrollment Checklist

- ☐ I will tour North American Lineman Training Center (All students are required to tour. You may call our office to schedule a tour in-person or take a virtual tour on our website- www.naltc.com)
- ☐ Received NALTC catalog
- ☐ Given time and opportunity to review NALTC policies in the catalog
- ☐ Informed that the length of the program is 15 weeks for Spring, Summer and Fall Semesters.
- ☐ Informed & Reviewed tuition, fees, & cost of program
- ☐ Informed & Understand the cost of equipment, tools, and books
- ☐ Given time and opportunity to review Cancellation and Refund Policy
- ☐ Given copy of NALTC Cancellation & Refund Policy
- ☐ Has executed a Transfer of Credit Disclosure Statement in compliance with T.C.A. § 49-7-144.
- ☐ Reviewed & Understand how to report a grievance

Please initial upon completion of the above list _____ Date: _____

Please check (✓) off each of the statements below:

- ☐ Any person claiming damage or loss as a result of any act or practice by this institution that may be a violation of the Title 49, Chapter 7, Part 20 or Rule Chapter 1540-01-02 may file a complaint with the Tennessee Higher Education Commission, Division of Postsecondary State Authorization, after exhausting the grievance process at the institution. The address for the Tennessee Higher Education Commission is 312 Rosa L. Parks Ave., 9th Floor, Nashville, TN 37243-1102. Their phone number is 615-741-5293.
- ☐ For the program entitled Pre-Apprentice Line-worker, I have been informed that the current withdrawal rate is 2.7% or in the past 12 months 447 students enrolled in this program and 431 completed this program.
- ☐ For the program entitled Pre-Apprentice Line-worker, I have been informed that for the students who graduated, the job placement rate is 94.1% in the last 12 months (FY- 2022-2023). 367 students were placed in their field of study out of the 390 students who have contacted us once they graduated from this program. Detailed statistical data for this program may be viewed by going to <https://www.tn.gov/thec/bureaus/student-aid-and-compliance/postsecondary-state-authorization/authorized-institutions-and-data/institutions-l-p.html>
- ☐ I agree that I have read, understand, and accept all policies and procedures in this Pre-Enrollment Checklist and the School Catalog.
- ☐ I agree that all information I have provided is true and correct to the best of my knowledge.
- ☐ Spring 2025 Semester beginning January 6, 2025 and ending April 11, 2025
- ☐ Summer 2025 Semester beginning May 19, 2025 and ending August 15, 2025
- ☐ Fall 2025 Semester beginning September 2, 2025 and ending December 12, 2025

Student Signature: _____

Date: _____

Print Name: _____

Student Address: _____

Signature of School Official: _____

Date: _____

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North American Lineman Training Center

Enrollment Package

**N
A
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C**

Checklist

Read, Complete, and Sign The following:

***In order to be considered enrolled, NALTC must have ALL of the items listed below in RED. Remaining non-RED items are due no later than 30 days before class commences.**

- ◇ Application
- ◇ Enrollment Contract (9 pages)
- ◇ NALTC Questionnaire
- ◇ Hold Harmless Agreement
- ◇ Medical Release-Separate from DOT Physical but can be signed by DOT Physician
- ◇ DOT Physical-Send us copies, you keep the originals (Not the same as a regular physical) Includes Long Form and Medical Examiner's Certificate
* Forms will be provided to you at the doctor's office
- ◇ Housing Form
- ◇ Copy of Medical Coverage Card
- ◇ Copy of Driver's License
- ◇ Official High School or GED Transcripts
(In sealed envelope, faxed with cover sheet, or emailed from the high school)
- ◇ Copy of Birth Certificate
- ◇ Copy of Social Security Card
- ◇ Application Fee (\$100)
- ◇ Tool Deposit (\$800)
- ◇ Housing Deposit (\$500) **You do not need to send a housing deposit if you are a commuter.

***Application Fee , Tool Deposit and Housing Deposit may be combined in one check for a total of \$1,400 made payable to: NALTC**

Mail completed package to our mailing address below

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NALTC Enrollment Agreement

Length of program: The length of the Pre-apprentice lineworker program is a minimum of 528 contact hours; however, in order to graduate you must attend at least 501 hours. NALTC cannot accommodate any part-time students.

Certification: Upon successful completion, the student will be awarded a Diploma for having completed the Pre-Apprentice Line-worker Program with the acknowledgement of the Tennessee Higher Education Commission.

Tuition & Fees: Full tuition for this program is \$12,875, plus a **\$100 non-refundable Application Fee**. The remainder of Tuition & Associated costs are due 30 days before class begins.

Associated Costs: These costs include \$2,950 for Tools, Equipment, and Books, and \$95 for CPR/First Aid, for a total of \$3,045. (An **\$800 tool deposit must be included along with your \$100 application fee at time of registration.**)

Optional Costs: Although obtaining your CDL is not required to graduate NALTC, it is highly recommended. Most employers will not hire without a CDL license. The basic cost is \$1,925 and is a great opportunity to increase your chances of finding a job. Housing is also not required, but recommended. The cost is \$2,250 for the length of the program, plus a \$500 security deposit, which will hold a spot in one of the houses in and around McEwen, TN. Please check the housing document for more information.

Payment: All tuition and associated costs are due before classes begin and can be paid by cash, check, money order, or cashier's check.

Schedule: Spring and Fall classes are Monday through Thursday 7:00am-5:00pm with a one hour and 15 minute lunch break. Summer classes are Monday through Thursday 7:00am-5:30pm. Some Fridays and Saturdays will be used for certifications and licensing along with the possibility of making up a regular scheduled day for inclement weather. Spring students will be required to attend 2 Fridays in January and 1 Friday in February. Summer students will be required to attend 2 Fridays in May and 1 Friday in June in order to complete their hours. Those dates will be determined once the semester begins.

Semesters:

Spring 2025– (15 weeks) Monday, January 6, 2025- Friday, April 11, 2025 Holiday–Presidents Day

Summer 2025– (14 weeks) Monday, May 19, 2025- Friday, August 15, 2025 Holiday-Memorial Day

Fall 2025- (15 weeks) Tuesday, September 2, 2025- Friday, December 12, 2025 Holiday-Thanksgiving

****Graduation will take place the last day of each semester***

Requirements: To be considered for this program, you must be at least 18 years of age within 10 days of the first day of class, hold a valid driver's license, pass a DOT physical, and be a high school graduate or have a GED.

Termination/Cancellation: A student's enrollment may be cancelled for the following reasons:

- Any use or presence of drugs, alcohol, illegal substance, or weapons
- Fighting, excessive arguing, stealing, or cheating
- Excessive absences (missing more than 27 hours)
- Damage to school property
- Danger to yourself or others in the classroom or field
- If GPA falls below 2.0 or 2.8 for VA students for 2 consecutive progress reports (see probation policies in catalog)

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NALTC Enrollment Agreement

Program Name: Pre-Apprentice Lineworker Program

Student name: _____ **Student SSN:** _____

Student Address: _____

Expected date of completion from the program:

☐ April 11, 2025 ☐ August 15, 2025 ☐ December 12, 2025

-The North American Lineman Training Center is authorized by the Tennessee Higher Education Commission. This authorization is based on an evaluation by minimum standards concerning provision of education, ethical business practices and fiscal responsibility.

-The amount of tuition is guaranteed and there will be no additional tuition charges throughout the semester.

I understand my right to receive an exact signed copy of the enrollment agreement.

Student Signature

Date

School Official Only:

North American Lineman Training Center understands its obligation to provide the student an exact signed copy of this enrollment agreement.

School Official Signature

Date

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Refund Policy:

A student who at any time withdraws, is withdrawn (including expulsion) by the institution, or otherwise fails to attend class is entitled to a full refund of any fee, regardless of whether the fee is included in tuition, paid to the institution for tangible goods or services not delivered to or fully provided to the student.

In addition to the above policy of this rule, if a student fails to begin class on the program start date as written in the enrollment agreement or as amended by the institution, the refund shall equal the sum of all refundable fees paid and, if the student has institutional loans, forgiveness of the amounts owed by the student, less an administrative fee of one hundred dollars (\$100.00).

If an enrolled student withdraws before the program commences, and the withdrawal date is within 3 weeks of class starting, NALTC will retain 50% of the \$800 tool deposit.

If an enrolled student withdraws before the program commences, and the withdrawal date is within 1 week of class starting, NALTC will retain 100% of the \$800 tool deposit, as well as 100% of the \$500 housing deposit.

In addition to the above paragraphs of this rule, if after the program has commenced and before expiration of twenty percent (20%) or less of the period of enrollment for which the student was charged, a student withdraws, is withdrawn (including expulsion) by the institution, or otherwise fails to attend classes, the refund shall be a pro rata portion of refundable fees, less an administrative fee of one hundred dollars (\$100.00). If applicable, the refund shall include forgiveness of institutional loans. For example, if a student's last day of attendance equals ten percent (10%) of the period of enrollment for which the student was charged, the institution is entitled to retain only ten percent (10%) of the refundable fees charged for the period of enrollment as well as one hundred dollars (\$100.00). However, in no instance will the institution be responsible for any refund in excess of the amount paid by or on behalf of the student for the period of enrollment for which the student was charged.

Except as provided for in the previous paragraph of this rule, if after expiration of twenty percent (20%) of the period of enrollment for which the student was charged, a student withdraws, is withdrawn (including expulsion) by the institution, or otherwise fails to attend classes, the student may be deemed obligated for one hundred percent (100%) of the refundable fees charged by the institution up to the last period of enrollment charged.

For a student who cannot complete one (1) or more classes because the institution discontinued such a class during a period of enrollment for which the student was charged, the institution shall refund the sum of all refundable fees paid and, if the student has institutional loans, forgive the amounts owed by the student.

**When computing refunds pursuant to the policies above, the last day of attendance shall be one of the following: the date on the expulsion notice if a student is expelled, the date the institution receives a written notice of withdrawal, the day the student fails to return from an approved Leave of Absence (LOA) or when no written notice of withdrawal is given the institution shall use the last day of attendance.*

Placement Assistance: NALTC does not guarantee employment upon graduation. However, we do help in any way we can to search for employment opportunities by way of career planning class, guest speakers, and also forwarding job openings after graduation.

Drug Testing: North American Lineman Training Center has zero tolerance for drug use. NALTC reserves the right to have any student randomly tested with or without cause. Refusal to test or a positive result will be grounds for immediate expulsion from the program.

Insurance: NALTC requires students to have medical coverage. Please call the office or "Google search" short-term medical coverage for more information.

**Effective date must be on or before the first day of class and a copy of the medical coverage card must be submitted to the office 2 weeks prior to the first day of class.*

- ***I have read and understand the Tuition & Fees, Associated Costs, Schedule, Termination/Cancellation Policy, and the Refund Policy.***

Please Initial: _____ Date: _____

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NALTC Questionnaire

Photo/Video Release: NALTC takes pictures and video throughout the semester which may be used on our website, Facebook page, or other social media applications. Please check the appropriate box:

- ☐ Yes, I grant my permission to use photos taken of me for the purposes listed above
- ☐ No, Please do not use photos of me for the purposes listed above

CDL (Commercial Driver's License): Please check the appropriate box:

I already have my CDL license:

- ☐ Class A
- ☐ Class B

I will be obtaining my CDL through NALTC

I have my Permit in _____(state)

- ☐ Class A
- ☐ Class B
- ☐ I will be obtaining my permit in TN

EQUIPMENT and TOOLS

Boot Size: _____ Circle one - Reg/Wide

T-shirt size: Circle one- S, M, LG, XL, XXL

Glove size: Circle one- S, MED, LG, XLG

Belt Size:

1. Height _____ Ft. _____ In.
2. Weight _____ Lbs.
3. Measurement from one side seam of your jeans around your behind to the other side seam of your jeans. (Just around your backside not around the front) _____
4. Pant size (Waist) _____

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Informed Consent/Hold Harmless Agreement

In consideration for participation in the educational instruction of the North American Lineman Training Center (hereinafter referred to as the "Center"), the undersigned _____ (hereinafter referred to as "Student") agrees to the following provisions of the Informed Consent/Hold Harmless Agreement (hereinafter referred to as the "Agreement"):

1. Student agrees to release, remise, and forever discharge, indemnify and agree to hold harmless the Center, its members, agents, assigns, employees, and officers from any claim, demand, or cause of action whether now in existence or hereafter arising regarding any loss of personal property, injury to the Student, or related to the death of the Student arising out of, resulting from, caused by, occurring during or in any way connected with the instructional activities of the Center, whether or not such injury, death, or damages is caused by, or contributed to in whole or in part by action or failure to act, negligence, breach of contract, or other misconduct on the part of the Center. Student acknowledges that he/she is waiving certain legal rights by the execution of this Agreement.
2. Student recognizes and acknowledges that certain risks of harm are or may be inherent in participating in the instructional activities of the Center, including, but not limited to, exposure to heights, use of heavy equipment and tools, strenuous physical activity, proximity to other attendees and instructors, and exposure to the elements of the weather. Student understands that the Center cannot control all of these risks and Student assumes the same.
3. Student agrees to abide by all safety guidelines and instructions provided to the Student by the instructors of the Center, including any public health and safety guidelines, with an understanding that injury and other physical harm may occur to other students and/or the Student if he/she violates these provisions.
4. Student acknowledges that portions of the training that he/she will receive at the Center shall be physically strenuous. Student certifies that he/she is physically fit and capable of participation in the Center's instruction. Student has taken such necessary steps as he/she deems appropriate to assure him/herself that he/she is fit and capable of such participation.
5. It is Student's express intent that this Agreement shall bind the members of Student's family, heirs, assigns and personal representative.
6. This Agreement shall be construed in accordance with the laws of Tennessee. Student consents that the Appropriate Tribunal in Humphreys County, Tennessee, shall have exclusive jurisdiction over any issues arising from this Agreement.
7. The Student represents that he/she is in good health and has no special medical problems. The Student (a) authorizes a licensed physician and/or other medical care provider to carry out any emergency medical care for Student; (b) authorizes any Center employee, agent, or member to call for medical care for the Student or to transport the Student to a medical facility or hospital if, in the opinion of such personnel, medical attention is needed; (3) agrees that upon Student's transport to any such medical facility or hospital that that Center shall not have any further responsibility for Student; (4) agrees to pay all costs associated with the medical care and related transportation provided for Student; and (5) shall indemnify and hold harmless the Center and Released Parties from any and all liability and/or claims associated with such medical care and/or related transportation. In the event of an emergency, Student consents to allowing the Center, its personnel, employees, agents and members, to contact the person designated below and to provide that person all details pertaining to the emergency.
8. Student understands that at no time shall he/she be an agent, employee, or a representative of the Center. There shall be no relationship between the Student and Center other than that of a student and instructional facility. Student agrees to indemnify and hold harmless the Center for any acts, negligent or intentional, committed by Student while enrolled at the Center which may result in damages or other liability.

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Informed Consent/Hold Harmless Agreement

9. Instructor agrees that if he/she contests any provision hereof for any reason that the court shall be authorized to reform any provision to its maximum enforceability and the remaining provisions of this Agreement shall continue in full force and effect.
10. This Agreement constitutes the sole and entire agreement of the Center and Student with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.
11. STUDENT IS AWARE AND UNDERSTANDS THAT THE INSTRUCTIONAL ACTIVITIES OF THE CENTER INVOLVE IN-PERSON AND "HANDS-ON" INSTRUCTION, AND THAT THE ACTIVITIES THEREFORE WILL BRING STUDENT INTO CLOSE PHYSICAL PROXIMITY TO ATTENDEES AND INSTRUCTORS. STUDENT ACKNOWLEDGES THAT SUCH PROXIMITY MAY BE INHERENTLY DANGEROUS AND INVOLVE THE RISK OF SERIOUS ILLNESS AND/OR DEATH. STUDENT ACKNOWLEDGES THAT ANY ILLNESS THAT STUDENT SUSTAINS MAY BE COMPOUNDED BY CERTAIN ACTS OR OMISSIONS BY THE CENTER THAT MAY BE NEGLIGENT. STUDENT ACKNOWLEDGES THAT HE OR SHE IS VOLUNTARILY PARTICIPATING IN THE ACTIVITIES OF THE CENTER WITH KNOWLEDGE OF THE DANGER INVOLVED AND HEREBY AGREES TO ACCEPT AND ASSUME ANY AND ALL RISKS OF INJURY, ILLNESS, DEATH, OR OTHER DAMAGE, WHETHER CAUSED BY THE NEGLIGENCE OF THE CENTER OR OTHERWISE.

In signing this Agreement, Student acknowledges and represents that Student has read the foregoing Agreement, understands it and voluntarily signs it as his/her own free act and deed. Student is not relying on any oral representations, statements or inducements, apart from this written Agreement, in executing this Agreement. Student executes this Agreement for full, adequate and complete consideration fully intending to be bound by the same.

Executed by me on this ____ day of _____, 20____.

STUDENT SIGNATURE

PRINT NAME OF STUDENT

EMERGENCY INFORMATION

Person(s) to contact in case of emergency or to discuss your enrollment at NALTC:

Telephone Number: _____

Health Insurance Provider: _____ Phone # _____

Health Insurance Account Number: _____

Effective Date of Coverage: _____ (Please include a copy of your Medical Insurance Card)

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NALTC Doctor & Medical Release

Student

This release is required to be signed and dated by the physician and by the potential student for enrollment in the North American Lineman Training Center's Pre-Apprentice Line-worker Program.

I, _____, understand that I must and will obtain medical insurance coverage, while
Name of Student

enrolled at North American Lineman Training Center. I have read the Hold Harmless Agreement and understand that NALTC will not be held responsible for any Medical expenses associated to training or otherwise.

**Effective date must be on or before the first day of class and a copy of the medical coverage card must be submitted to the office 1 month prior to the first day*

 Student's Signature

 Date

Doctor's Release (This form may be filled out by the DOT Physician or your personal Physician)

Name of Student Enrolling: _____

The above named person is required to be able to perform the following tasks. This is in preparation for a training course that will eventually lead to a career in electrical linework. It is important for the safety of the students in the training, as well as, the student him/herself, that our institution should obtain a signed doctor's release of the abilities of this applicant. Before enrolling, the applicant must have been given a physical by a licensed, medical doctor or a Physician's Assistant (PA) to be sure that this student will be able to perform safely in this working environment. Please check each requirement to be sure that the applicant is capable of all of the below listed activities and sign below.

Physical Requirements:

Applicant must:

- Be able to lift approximately 75lbs- Materials and equipment will be lifted off of machinery, shelving, and the ground.
- Be able to operate safely while being aware of your surroundings.
- Be able to work in an elevated position.
- Be able to handle strenuous activities such as pulling, climbing, walking, carrying, or standing for extended periods of time.
- Be able to work in any weather condition safely, including low light, heat, and cold.
- Be physically and mentally able to operate equipment and vehicles such as bucket trucks, digger trucks, etc.
- Be able to communicate with others in person and on telephones or radios.
- Be able to see and hear, in order to safely correct problems and expose hazards in the profession.

I _____ am a licensed Medical Doctor or Physician's Assistant, and believe that the
 Print Physician's Name applicant named above can perform the duties listed.

 Physician's Signature (MD, PA, NP)

 Date

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NALTC Housing Document

Student Housing

**NALTC recommends housing while attending school, but does not require this.*

- Most housing is approximately 10-20 minutes from NALTC
 - Fully furnished (beds included) except linens and bedding
 - Includes utilities with a cap (overages will be split between students)
 - Basic Cable
 - Washer and Dryer
 - Most houses have Wi-Fi which is included in the \$2,250 fee
 - \$2,250 for length of program due to landlord the day of move-in via **Cash, Money Order or Cashier's Check.** (Non-refundable once the semester begins)
-
- You may include \$500 with tool deposit and application fee in one check along with this enrollment package. (This is refunded within approximately 6 weeks after graduation, minus any damage and a \$100 administrative & cleaning fee.)
 - NALTC does its best to accommodate all requests; however, it is not guaranteed.
 - **Please note that NALTC partnered landlords will contact you approximately 1 week before the first day of class with details;** including which house, what size beds, etc. Please do not call the office before then to ask which house you will be in or what size bedding to bring etc., as we will not be able to tell you anything.
 - **ABSOLUTELY NO FIREARMS ARE ALLOWED IN ANY OF THE HOUSES.**
 - You must fill out and submit the housing form on the next page even if you do not need housing.

North American Lineman Training Center

Mailing Address:
P.O. Box 522
McEwen, TN 37101

Phone: 931-582-4161
Fax: 931-582-4162

Physical Address:
1650 Trace Creek Rd
McEwen, TN 37101

North American Lineman Training Center

CHALLENGE.....ADVENTURE.....CAREER

NALTC Housing Document

- ☐ I will need student housing and have included my deposit check (Please include the \$500 with tool deposit and application fee)
Make payable to: NALTC

Student's name: _____

Phone number: _____

Age: _____

State: _____

Are you requesting to room with another student? If so, what is the student's name?

- ☐ I do not need student housing and will be commuting

From: _____

Student Signature

Date

**By indicating above that you need housing as sourced by NALTC, your signature obligates you to the independent housing NALTC has sourced for you. If you feel you are uncertain as to whether you would like to use NALTC housing, please do not indicate on this form that you will need housing until you are absolutely certain. Housing is provided on a first come, first serve basis and you should not delay in your decision as to whether you need housing from NALTC. Housing outside of NALTC is difficult to obtain in McEwen. Please remember to be respectful of your landlord as they are leasing properties to students for the duration of the semester instead of a standard one year period. Housing is not owned by NALTC. Thank you in advance!*

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